

YELM FAMILY MEDICINE FINANCIAL POLICY

The following is a statement of our **Financial Policy** which we require that you read and sign prior to any treatment. Please understand that the provider-patient association is a contractual one; we provide services and in return expect full payment for these services. You, not any other third party, are ultimately responsible for payment for these services.

All patients must complete our “**Patient Information Form**” before seeing the doctor.

REGARDING INSURANCE

We accept assignment of benefits if you are insured by one of the following:

Aetna	Premera BCBS
First Choice	US Family Health Plan
Cigna	Labor and Industries (State & Self Insured, Washington
S.C.A.N. Medicare Advantage (PSW Network)	State only. No OWCP/Federal Claims)
Regence Blue Shield	
United Healthcare	

New Patient Panels are closed for the following insurance plans and for established patients with new changes to these plans.

DSHS
Molina
United Healthcare Apple
Tricare

DEDUCTIBLE AND CO-PAYMENTS ARE DUE AT THE TIME OF SERVICE.

If we do not have a contract with your insurance company, you will be responsible for all billing. Office policy is that you are to pay the time of service. If you do not have medical insurance, it is our policy to collect payment at the time of check-in. All co-pays and deductibles are due at the time of check-in.

Please be aware that some and perhaps all of the services provided may be “non-covered” services and not considered reasonable and necessary under the Medicare program and/or other medical insurances.

BILLING

If for whatever reason it becomes apparent after you have left the office that additional payment is due, (i.e., insurance denial, additional charges, etc.) you will be billed for the additional amount. Payment is due within 30 days of this billing. Any account upon which no substantial payment has been made 60 days after the original billing will be automatically submitted to our outside collection agency and will appear on your credit report. **Your protected health information will be used, as needed, to obtain payment from your health insurance plan for your health care services. We will provide only the minimum necessary.**

USUAL AND CUSTOMARY RATES

Our practice is committed to providing the best treatment possible for our patients and we charge what is usual and customary for our area. You are responsible for payment in full regardless of any insurance company’s arbitrary determination of usual and customary rates.

MINORS PATIENTS

The person accompanying a minor is responsible for full payment. An unaccompanied minor (with prior authorization of a legal guardian) must have payment in full for services rendered.

MISSED APPOINTMENTS

Appointments missed or canceled without at least 3 business hours’ notice may be charged at the rate of a normal office visit and count as a no show. Three or more no shows may result in you and your family being released from the practice.

I have read and understand and agree to the above financial policy. I understand any legal action, arising under or related to this Agreement, shall be brought to and maintained exclusively in a state court of Thurston County, in the state of Washington. I further agree to pay reasonable attorney fees if my account goes to collections.

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Patient Name (Printed)

Patient Name (Signed)

DOB

Date signed